

ARTICLE I  
NAME

The name of the Association shall be Association of Georgia General Aviation Airports, Inc. (AGGAA) with power to make and amend its own By-Laws.

ARTICLE II  
OBJECTIVES

The Association of Georgia General Aviation Airports is an industry association for general aviation airports and its corporate affiliates, established in 2021 to promote general aviation airports in the State of Georgia, promoting progressive legislation, information sharing, and education.

ARTICLE III  
ORGANIZATION CATEGORIES

3.1 Definitions.

“Airport”. Airports licensed by the State of Georgia and who are eligible for participation in the Federal Aviation Administration and Georgia Department of Transportation’s (GDOT) grant programs.

“Voting Representative Quorum”. Either a majority of Voting Members or 25 members, whichever number is lower.

3.2 Membership Categories.

There shall be 5 categories of membership in the association. Categories can be adjusted by the Board.

- (1) Airport Member. Individuals employed by an airport or aviation authority.
- (2) Corporate Member. Corporate Members shall be those employed by businesses that are in service of or in support of Georgia general aviation airports.
- (3) Government Member. Includes state, federal, and local employees, including those that are contracted.
- (4) Student Member. Anyone who is enrolled full or part-time at an accredited college or university in an undergraduate program or is seeking a high school diploma. This classification shall terminate when the student no longer enrolled.
- (5) Individual Member. Anyone not falling within any of the other member categories.

ARTICLE IV  
MEMBERSHIP

4.1 Qualification for Membership.

- A. Airport Member: An applicant for Airport Membership in this Association must be employed in management of a general aviation airport as defined in Article III. He or she must agree to subscribe to, abide by and be governed by the By-Laws of this Association, now in force or as subsequently amended, and all other reasonable rules and regulations adopted by this Association.
- B. Corporate Member: Anyone employed at a company engaged in a business that supports General Aviation Airports in the State of Georgia.
- C. Government Member: Anyone employed by or contracted directly with the government at the local, state, or federal level.
- D. Student Member: Anyone who is enrolled full or part-time at an accredited college or university or is seeking a high school diploma. This classification shall terminate when the student no longer enrolled.
- E. Individual Member: Anyone interested in the promotion of Georgia General Aviation Airports in the State of Georgia.
- F. The acceptance of membership in the Association implies an acceptance of all the provisions of the By-Laws of the Association and of such proper resolutions as may have been adopted by the members or the Board of Directors; continued membership denotes a constant acceptance of all proper rules and regulations of the Association.
- G. All members shall be in good standing and current on dues.

ARTICLE V  
FISCAL MATTERS

5.1 Expenses.

The expenses of the Association shall be met by membership fees, annual dues from members, and revenues derived from the Association meetings.

5.2 Dues.

- A. An annual assessment of dues shall be set by majority vote of the Board of Directors of the Association and are attached as Exhibit B.
- B. Assessments will be emailed no later than December 15<sup>th</sup> of the previous calendar year and will be due on January 31<sup>st</sup> of each year.
- C. The annual dues shall become due and payable on or before their due date as stated in 5.2.B. Regardless of the method of payment, it is understood that the liability for the total amount of dues owed by the member exists as of January 31<sup>st</sup>. Late notices will be sent after the due date.

Those receiving late notices will have 15 days from the mailing of the notice to acknowledge and cure.

### 5.3 Fiscal Year.

The fiscal year of this Association shall commence on the first day of January and end on the thirty-first day of December.

### 5.4 Late Fees & Non-Payment of Dues.

Each Airport Member is responsible for paying dues on time as specified herein. Late payments will be subject to the following penalties:

- A. A late fee of 5% of dues shall be assessed 60 days after the due date.
- B. Members who have not paid dues within 60 days of the due date will be unable to register or participate in any association event, meetings, and conference calls including loss of all membership rights and voting privileges.
- C. An additional 5% late fee shall be assessed on payments 90 days past due. Membership will be terminated if dues and penalties are not paid in full within 120 days of the due date. Airport Membership reinstatement may be approved by the Board of Directors only if all dues and penalties are paid in full.

## ARTICLE VI MEETINGS OF MEMBERS AND VOTING

### 6.1 Voting Rights.

Each member shall have one vote on all matters, with the exception of student members, who shall have no vote.

### 6.2 Annual Meeting.

An annual meeting of the active members shall be held at such time and place as may be designated, with notice given at a minimum of Sixty (60) days prior to the meeting.

### 6.3 Conduct of Meeting.

- A. The Chairman, and in his or her absence, the Vice Chairman, shall call meetings of the members to order and shall act as Chairman of such meetings, and in the absence of the Chairman and Vice Chairman, the Secretary/Treasurer shall act as Chairman of such meetings.
- B. The Secretary/Treasurer of the Association shall act as Recording Secretary at all meetings of the members and Board, or the presiding officer may appoint any person to act as Recording Secretary of the meeting.
- C. The meetings and proceedings of the Association shall use ROBERTS RULES OF ORDER (as revised) as a guide, except as may otherwise be provided by these By-Laws.

ARTICLE VII  
OFFICERS

7.1 Elected Officers.

The officers of this Association's Board shall consist of a Chairman, Vice Chairman, and Secretary/Treasurer.

7.2 Qualifications.

- A. Only Airport Members may be elected to any office in the Association.
  
- B. Any Nominee or elected official for office must be current on all dues owed to the association.

7.3 Nomination and Election.

Officers shall be elected by a majority vote of the Board of Directors, to take office at the close of the annual meeting.

7.4 Term of Office.

All Officers shall serve for one year, with terms commencing at the close of the annual meeting following the election and will serve until replaced. If, while serving his or her term, if he or she ceases to be an active member of the Association, his or her term shall terminate.

7.5 Vacancies.

Should a vacancy occur in any office excluding the Chairman during the year, the Chairman will appoint an interim replacement until the next called or regular meeting of the Board of Directors. Should the Chairman vacate his or her office during the year, the Vice-Chairman will assume his or her responsibility on an interim basis until the next meeting of the Board of Directors.

7.6 Misconduct.

Any officer of this Association who violates the trust of his or her office or who is negligent in his or her duties shall be judged unfit for the office held and removed from such office by majority vote of the Board.

ARTICLE VIII  
DUTIES OF OFFICERS

8.1 Chairman.

The Chairman shall preside at all meetings of the Association and shall act as Chairman of the Board of Directors. Subject to the Board of Directors, he or she shall have general charge of the business of the Association. He or she shall make appointments to such committees as are not regularly appointed at the meetings of the Association. He or she shall do and perform such other duties as from time to time may be assigned by the members in meetings assembled or by the Board of Directors.

The Chairman shall be responsible to the Board of Directors for the implementation of its policies and programs. The Chairman shall be responsible for the management and direction of the Association. The Chairman will manage and direct the daily operations of the Association. In addition to administration and managing the budget, the Chairman shall be responsible for

initiating activities in major areas, and for working with association committees to achieve the goals set for each area.

Areas of action, with an explanation of each, are as follows:

A. Government Relations: Anticipate and identify legislative and regulatory problems at local, state and federal levels and initiate action to meet them with appropriate elected and appointed officials. Act as the main point of contact for all sub-contracted Government Relation representatives.

B. Membership Development/Recruitment: Seek to strengthen the roster of membership by attracting new members and by maintaining existing members.

C. Educational Development: Continually develop and maintain an educational program and resource library for the benefit of the membership.

#### 8.2 Immediate Past Chairman

The Immediate Past Chairman assists the Chairman as needed.

#### 8.3 Vice Chairman.

The Vice Chairman shall be vested with all the powers and required to perform all of the duties of the Chairman in the latter's absence from meetings, or in the event of the vacancy or incapacity of the Chairman.

#### 8.4 Secretary/Treasurer.

A. The Secretary/Treasurer shall perform the duties common to the office. The Secretary/Treasurer shall, with the assistance of the person designated as Recording Secretary, record and preserve the minutes of the meetings of the Association, and of the Board of Directors. After each meeting of the Association, and after each meeting of the Board of Directors, the Secretary/Treasurer shall promptly make a written report to the members and such other persons as may be designated of the Association. The Secretary/Treasurer shall sign with the Chairman or Vice-Chairman, in the name of the Association, all contracts properly authorized and shall have charge of such books and papers as the Association may direct. The Secretary/Treasurer shall give notices required to be given by the Board of Directors and by the By-Laws.

B. The Secretary/Treasurer shall oversee the collection of all dues, assessments, and other moneys which may be due the Association and shall deposit such moneys in a bank approved by the Association or by the Board of Directors with the assistance of the Chairman. Such moneys shall be deposited in the name of the Association, subject to withdrawal only by the joint authorization of any two officers of the Board. This authorization may occur via electronic mail or telephone communications, with appropriate back-up documentation required to support said expenditures.

C. The Secretary/Treasurer shall keep a careful record of all the monetary transactions of the Association, and at the Annual Meeting of the members and also at any meetings of the Board of Directors, when so ordered by the Chairman, shall give a complete report of receipts,

disbursements, and balances. The Secretary/Treasurer shall meet with the Association's Certified Public Accountant and Chairman within 30 days of fiscal year end, for the purpose of examining the books and records of the Association and preparing for the CPA's financial report and tax returns which shall be filed within 90 days of fiscal year end.

ARTICLE IX  
BOARD OF DIRECTORS

9.1 Authority and Responsibility.

The routine affairs of the Association shall be managed and controlled between Annual Meetings by a Board of up to seven (7) directors, of which a majority shall constitute a quorum. The Board shall have the responsibility for determining the amount of annual dues assessed in addition to its other duties.

9.2 Composition of Board.

The Board of Directors of the Association of Georgia General Aviation Airports, Inc., shall comprise four (4) Airport Members, one from each quadrant of the state, the Immediate Past Chairman, one (1) Corporate Member as defined in Article 3.2.2, one (1) At Large Member, defined as any member in the association in good standing except for a Student Member. For the purposes of the Airport Board Members, the quadrants shall be as defined in Exhibit "A". If a willing and qualified Airport Member from a quadrant cannot be identified, any Airport Member may represent that quadrant.

9.3 Nomination and Election.

A call for nominations shall be sent sixty (60) days prior to the Annual Meeting. The Board of Directors shall, by majority vote, nominate a slate of proposed Directors to the Voting Membership. Directors shall be elected by a majority vote of the Voting Representatives at the Annual Meeting, to take office immediately following the Annual Meeting. The vote on such election or elections shall be by secret ballot or by acclamation if there are no nominations from the floor in addition to the slate nominated by the Board of Directors.

9.4 Term of Office.

Board Members shall serve for two years, with his or her term commencing immediately following his or her election or until replaced. The Immediate Past Chairman will serve one (1) additional year and is not included in the Airport Members. The Northeast and Southwest Airport Members and the At Large Member will be elected on even years. The Northwest and Southeast Airport Members and the Corporate Member will be elected on odd years. Any board member must be current on all dues owed to the association. If a Board Member fails to stay current on all dues owed to the association, said Board member will be notified. Failure to pay within 30 days of notification shall result in termination from the Board of Directors.

9.5 Attendance.

Attendance at meetings of the Board is required. Board members who miss two consecutive or do not attend at least 50% of the regularly scheduled meetings may be removed from the board and replaced pursuant to section 9.6 of the bylaws by majority vote of the Board.

9.6 Vacancies.

Should a vacancy occur on the Board during the year, the Chairman may appoint an interim Board member to fill the vacancy until the next meeting of the Board, at which time the Board will elect to fill the vacancy with a qualifying member. The term of vacancies filed by the Board under this section shall be until the next Annual Meeting election.

9.7 Meeting of the Board.

A. Meetings of the Board of Directors shall be held at least quarterly or whenever called by the Chairman or by a majority of the Directors holding office at the time. The Chairman shall preside over all meetings and, in his or her absence, the Vice Chairman shall preside. The Chairman or other presiding officer shall decide the order of the Board of Directors meetings. The Secretary/Treasurer shall act as Recording Secretary at all meetings. In the absence of the Secretary/Treasurer, the Chairman shall appoint a member to take the minutes and report the decisions of the Board to the membership. The Board may elect to meet by way of conference call or electronic media.

B. The Chairman shall give notice to each Director of meetings at least fifteen (15) days before the scheduled time. A meeting of the Board of Directors may be held at any time without notice if all the directors are present or if those not present waive notice before the meeting.

9.8 Voting.

Each of the board of directors shall have one vote. In the event of a tie, the motion fails. Proxy votes shall not be allowed.

9.9 Initial Board Members and Officers.

The initial Board shall consist of Susan Heath, Mitch Ellerbee, Hope Macaluso, and Terry Tibbitts as the Airport Members, Sonya Ceballos as the Corporate member, and Mike Mathews as the At-Large Member. The Officers shall be Mitch Ellerbee as the Chairman, Terry Tibbitts as the Vice-Chairman, and Susan Heath as the Secretary/Treasurer.

ARTICLE X  
STANDING COMMITTEES

10.1 General.

There shall be the following standing committees of the Board:

ANNUAL MEETING  
LEGISLATIVE/GOVERNMENT RELATIONS  
EDUCATIONAL

10.2 Composition of Other Committees.

All other Committees shall be composed of one member of the Board of Directors, appointed by the Board of Chairman, and any additional members who volunteer from the Board.

10.3 Committee Reports.

The Chairman of each committee shall make a report at each meeting of the Board of Directors, when requested, and shall present written and/or oral reports at each Annual Meeting of the members.

10.4 Special Committees.

The Chairman or a majority of the Board of Directors may authorize the formation of other committees in addition to the designated standing committees.

ARTICLE XI  
GENERAL

11.1 Parliamentary Authority.

The most current edition of Robert's Rules of Order shall be used as a guide to the parliamentary authority of the Association on all questions not covered by these Bylaws.

11.2 Notice.

The following methods of notice shall be acceptable: Personal Delivery, Facsimile, Electronic Mail, First Class or Overnight Mail, or Courier/Express Delivery Service.

ARTICLE XII  
AMENDMENTS

A. The By-Laws may be amended or repealed by a majority vote of the Voting Representatives present at any Annual Meeting of the Association or at any special meeting called for the purpose, provided, however, that the eligible voting members are given fifteen (15) days' notice before such special meeting that an amendment will be or may be proposed, and provided there shall be present in person a sufficient number of Voting Representatives to constitute a quorum.

B. Amendments may be proposed by the Board of Directors on its own initiative, upon petition of any three members addressed to the Board, or by a committee designated for that purpose. All such proposed amendments shall be presented to the members by the Board or the Chairman of such committees with or without recommendation.

ARTICLE XIII  
DATE OF ADOPTION

Bylaw affirmation submitted to the Membership for approval by: The Association of Georgia General Aviation Airports, Inc. Board of Directors this the 12 day of April, 2021.

Mitch Ellerbee, Chairman

Terry Tibbetts, Vice Chairman

Adopted by the Association of Georgia General Aviation Airports, Inc. Membership

April 12, 2021.



# Appendix A

Northwest			Northeast		
City	Airport Name	Identifier	City	Airport Name	Identifier
Atlanta	Atlanta Regional - Falcon Field	FFC	Athens	Athens/Ben Epps	AHN
Atlanta	Cobb County Int'l Airport - McCollum Field	RYY	Atlanta	Covington Municipal	CVC
Atlanta	Dekalb - Peachtree	PDK	Augusta	Daniel Field	DNL
Atlanta	Fulton County - Brown Field	FTY	Blairsville	Blairsville	DZJ
Atlanta	Newnan-Coweta County	CCO	Canon	Franklin County	18A
Atlanta	Paulding Northwest Atlanta Airport	PUJ	Cornelia	Habersham County	AJR
Calhoun	Tom B. David Field	CZL	Elberton	Elbert County - Patz Field	EBA
Canton	Cherokee County Regional	CNI	Gainesville	Lee Gilmer Memorial	GVL
Carrollton	W.Ga. Reg. -O.V. Gray Field	CTJ	Greensboro	Greene County Regional	3J7
Cartersville	Cartersville	VPC	Jefferson	Jackson County	JCA
Cedartown	Polk County Airport-Cornelius Moore Field	4A4	Lawrenceville	Gwinnett County - Briscoe Field	LZU
Dahlonega	Lumpkin County - Wimpy's	9A0	Louisville	Louisville Municipal	2J3
Dalton	Dalton Municipal	DNN	Macon	Macon Downtown	MAC
Ellijay	Gilmer County	49A	Madison	Madison Municipal	52A
Griffin	Griffin - Spalding County	6A2	Milledgeville	Baldwin County	MLJ
Hampton	Henry County	HMP	Millen	Millen	2J5
Jasper	Pickens County	JZP	Monroe	Cy Nunnally Memorial Airport	D73
LaFayette	Barwick - LaFayette	9A5	Sandersville	Kaolin Field	OKZ
LaGrange	LaGrange - Callaway	LGC	Thomson	Thomson - McDuffie Regional	HQU
Pine Mountain	Harris County	PIM	Toccoa	Toccoa - R.G. LeTourneau Field	TOC
Rome	Richard B. Russell - J.H. Towers Field	RMG	Washington	Washington - Wilkes County	IJY
Thomaston	Thomaston - Upson County	OPN	Waynesboro	Burke County	BXG
Warm Springs	Roosevelt Memorial	5A9	Winder	Barrow County	WDR
Williamson	Peach State Aerodrome	GA2	Wrens	Wrens Memorial	65J

  

Southwest			Southeast		
City	Airport Name	Identifier	City	Airport Name	Identifier
Adel	Cook County	15J	Alma	Bacon County	AMG
Americus	Jimmy Carter Regional	ACJ	Baxley	Baxley Municipal	BHC
Ashburn	Turner County	75J	Claxton	Claxton - Evans County	CWV
Bainbridge	Decatur Co. Ind. Air Park	BGE	Douglas	Douglas Municipal	DQH
Blakely	Early County	BIJ	Dublin	W.H. "Bud" Barron	DBN
Buena Vista	Marion County	82A	Eastman	Heart of Georgia Regional	EZM
Butler	Butler Municipal	6A1	Fitzgerald	Fitzgerald Municipal	FZG
Cairo	Cairo - Grady County	70J	Folkston	Davis Field	3J6
Camilla	Camilla - Mitchell County	CXU	Hazlehurst	Hazlehurst	AZE
Cochran	Cochran	48A	Hinesville	Wright AAF (Fort Stewart)/Midcoast Regional	LHW
Cordele	Crisp County - Cordele	CKF	Homerville	Homerville	HOE
Cuthbert	Lower Chattahoochee Regional	25J	Jekyll Island	Jekyll Island	09J
Dawson	Dawson Municipal	16J	Jesup	Jesup-Wayne County	JES
Donalsonville	Donalsonville Municipal	17J	McRae	Telfair-Wheeler	MQW
Hawkinsville	Hawkinsville-Pulaski County	51A	Metter	Metter Municipal	MHP
Montezuma	Dr. C.P. Savage, Sr.	53A	Nahunta	Brantley County	4J1
Moultrie	Moultrie Municipal	MGR	Nashville	Berrien County	4J2
Moultrie	Spence Field	MUL	Reidsville	Swinton Smith Field at Reidsville Municipal	RVJ
Perry	Perry-Houston County	PXE	Soperton	Treutlen County	4J8
Quitman	Quitman - Brooks County	4J5	St. Simons Island	St. Simons Island	SSI
Sylvester	Sylvester	SYV	Statesboro	Statesboro-Bulloch County	TBR
Thomasville	Thomasville Regional	TVI	Swainsboro	East Georgia Regional	SBO
Tifton	Henry Tift Myers	TMA	Sylvania	Plantation Airpark	JYL
Warner Robins	Warner Robins Air Park	5A2	Vidalia	Vidalia Regional	VDI
			Waycross	Waycross - Ware County	AYS



# Association of Georgia General Aviation Airports

## Charter Membership Application

Association of Georgia General Aviation Airports  
730 Airport Pkwy  
Dallas, GA 30157  
email: [aggaa@aggaa.org](mailto:aggaa@aggaa.org)  
phone: # 770-354-5927

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Website: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Charter Membership Dues and Categories

**Airport Member:** Those individuals employed or engaged in management of a General Aviation Airport. These are airports licensed by the State of Georgia and who are eligible for participation in the Federal Aviation Administration's Georgia State Block Grant Program. (Includes up to 3 contacts, additional contacts \$100 each). **Dues \$300.**

**Corporate Members:** Those employed by businesses that are in service of or in support of General Aviation Airports. (Includes up to 5 contacts, additional contacts \$125 each). **Dues \$600**

**Government Members:** Anyone employed in state, federal, or local government, including those that are contracted. **Dues \$30**

**Student Member:** Anyone who is enrolled full or part-time at an accredited college or university, in an undergraduate program, or is seeking a high school diploma. **Dues \$30**

**Individual Member:** Any individual who is interested in the promotion of General Aviation Airports in the State of Georgia or not listed in any other category. **Dues \$125**

Thank you for your support. Please make checks payable to Association of Georgia General Aviation Airports. Visit us online at: [www.AGGAA.org](http://www.AGGAA.org), Applied for 501 C (6) organization